

Installation: For this course, we will install Tableau Public (to allow you to publish your visualizations) and we will also install Tableau Desktop, using an academic license you can acquire on the Tableau site. Before starting the installation process, be aware that you will have two login/passwords, one for each product. Be sure to save these login/passwords somewhere safe, where you can find them.

We are using Tableau Public so that students can publish their workbooks online.

It is a free product and doesn't expire.

We are using Tableau Desktop, since it has a few capabilities not available in Tableau Public, and also allows for offline work, and for saving your workbooks locally.

Academic licenses are valid for one year, and can be renewed as long as you are a student.

HOW TO INSTALL TABLEAU PUBLIC

Go to the Tableau Public download page:

public.tableau.com



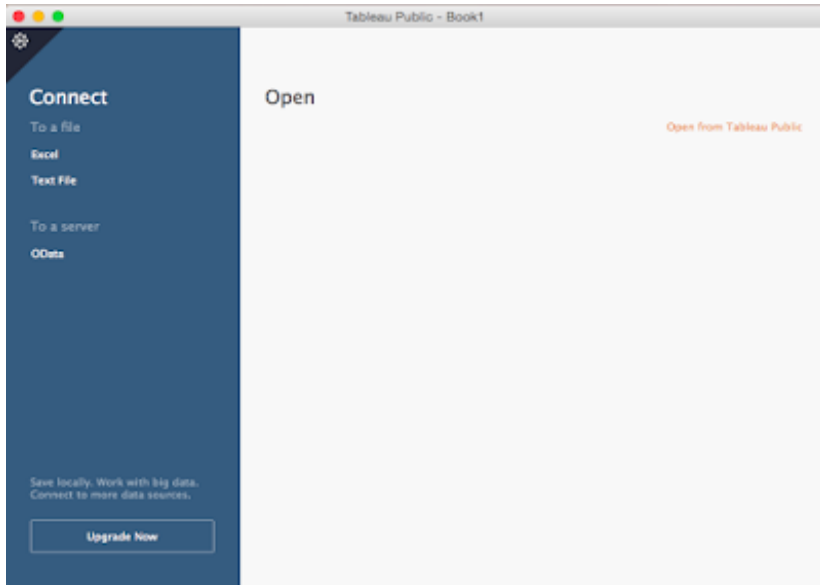
Enter your email address and click "Download the App". Once the installation file has been downloaded to your computer, run it and follow the prompts to install Tableau on your Mac or PC.

On a PC, you should now see a Tableau Public shortcut on your desktop. Double click it.



On a Mac, you may have to search for Tableau by double clicking the search icon in the top right and typing in 'tableau'. From there, you may want to drag the program into your dock so you can access it more easily.

Double click on the icon to load Tableau Public. If you've installed it correctly, you should see a screen that looks something like this:



Please take a screenshot of this picture.